

**Climate Investment Funds Civil Society Organization (CSO); Private Sector Entities (PSE); and
Indigenous Peoples Organizations (IPO) Observers Selection Processes**

***Joint Observers' Selection Committee (JOSC)
Structure, Roles, and Responsibilities***

Overview of JOSC Roles and Structure

During the observers' selection processes, the JOSC will provide guidance on process details, including the criteria used to guide the selection of candidates and, for the CSO process, determine voter eligibility. In addition, the JOSC members will provide input as questions arise during the selection process, help identify the candidates appearing on the ballot for each seat, and have final decision-making authority regarding the selection of observers within their own constituency groups.

The 2020 CSO, PSE, and IPO¹ observers' selection processes will be conducted concurrently. To support efficiency in the selection processes and learning across the three groups, one joint CSO, private sector, and IPO selection committee will be formed from the pool of current observers and other recognized experts. Membership will include:

- CSO representatives: four total, with one representative from each of the four regions;²
- PSE representatives: two total;
- IPO representatives: two total;
- Stakeholder Advisory Network on Climate Finance (SAN): for each constituency, one representative should be a member of the SAN; there will also be one designated representative of the SAN on the Selection Committee.
- Facilitators of the CSO and PSE observer selection processes (RESOLVE and CLIMA); and,
- CIF Administrative Unit: one representative³, serving in an ex-officio, advisory role.

As noted above, the expectation is the CSO, PSE, IPO members of the JOSC will include active members of the SAN, to support drawing in lessons learned from that group's efforts.

The JOSC will meet together to discuss the selection processes, including observer criteria, and the timelines, and issues that arise. Decision-making specific to the CSO, PSE, IPO observer selection processes will be made separately by the respective representatives to the JOSC only (e.g., private sector representatives will not make decisions about the CSO observer selection process, etc.). Decisions will be made by consensus.

¹ RESOLVE will facilitate the CSO selection process; Clima Capital Partners (CLIMA) will facilitate the PSE selection process; and two current IPO observers will coordinate the IPO selection process (Edna Kaptoyo, Pastoral Communities Empowerment Programme (PACEP) and Indigenous Peoples' International Centre for Policy Research and Education, and Grace Balawag, Tebtebba Foundation).

² The four regions for the purposes of the CSO observer selection process are: Africa and the Middle East; Eastern Europe, Central Asia, Asia, and the Pacific; Latin America and the Caribbean, and Donor Countries.

³ Note: the CIF Administrative Unit representative participating on the JOSC will provide technical guidance during the selection processes; they will not participate in decision making by the Committee.

To avoid conflicts of interest, individual members of the JOSC and their organizations should not apply to be observers under the current selection process for the 2021-23 term. If the individual or organization does decide to apply/reapply, they will be asked to recuse themselves from any decision making regarding the selection of observers for the respective committee they have applied.

Overview of Selection Processes and JOSC Role

This section outlines the Selection Committee roles during the process organization and launch, the identification of applicants and review of applications, and selection of observers. Tasks specific to the CSO, PSE, IPO processes have been detailed separately as appropriate.

JOSC Role in Process Organization and Launch

Observers' selection process leads from RESOLVE will convene the JOSC at the beginning of the selection processes (as noted below, the JOSC will also convene for the final review and confirmation of candidates selected by the respective constituencies). As the Committee forms, members may be consulted on various aspects of the selection processes, as described below.

RESOLVE and CLIMA will lead the CSO and PSE self-selection processes respectively. Similarly, the IPO self-selection processes will be coordinated by two current IPO observers (Edna Kaptoyo, Pastoral Communities Empowerment Programme (PACEP) and Grace Balawag, Tebtebba Foundation). The processes for the three constituencies will be facilitated in a parallel fashion and coordinated, including shared observer selection criteria⁴ and timeline milestones.

RESOLVE, CLIMA, and coordinators for the IPO process will consult with the respective constituency members of the JOSC on the selection process details, including the proposed process and timeline; observer candidate criteria; and process for identifying applicants from each constituency to be considered and selected by the JOSC. A webinar to launch the CSO, PSE, and IPO selection processes took place in August 2020.

Following the process launch, observer selection process leads may request JOSC support with outreach to encourage participation in the process.

Process for Identifying and Selecting CSO Observer Candidates

It should be noted the the civil society sector is quite broad and includes numerous constituencies such as: non-governmental organizations (NGOs), local community organizations (LCs), labor unions, youth groups, research/think tanks, and foundations. They work in a variety of environmental and climate change areas, and carry out numerous single or overlapping activities such as: policy advocacy, service provision, research/training, and communications. In addition, the CIF aims aims to increase the participation of under-represented constituencies within civil society such as women, youth, peoples with disability, and others in the Stakeholder Observer Program.

⁴ There may be some specific questions that will be added or adapted to a constituency group.

After the application period closes, RESOLVE will conduct an initial screen of the entire applicant pool. Applications will be screened to confirm eligibility criteria and ranked against the 2020 observer criteria. After this initial screen, RESOLVE will invite the CSO members of the JOSC to review the applications for the top 5-7 candidates for the seats in their region. JOSC members will also have access to the complete database of applicants, in the event they wish to review additional applicants or have questions about RESOLVE's recommendations.

Each CSO member of the JOSC member will be responsible for reviewing and selecting candidates for 5 observer seats. This task will include carefully reviewing the applications provided by RESOLVE, holding phone conversations with candidates to address any questions regarding applications as needed, and sending to RESOLVE a list of 3-5 final candidates per seat to be included on the ballot for each observer seat. Civil society organizations will vote from among those candidates. RESOLVE can provide support for phone conversations with observer candidates as needed, including help scheduling or providing materials. Pending availability, a RESOLVE staff person can also join the call to provide support and answer any process-related questions.

Process for Identifying and Selecting PSE Observer Candidates

The private sector is composed of a wide array of private-sector focused networks and organizations such as: business associations, chambers of commerce, think tanks, and consultancy firms.

After the application period closes, CLIMA will conduct an initial screen of applications received to confirm eligibility criteria against the 2020 observer criteria. Following, CLIMA will rank applicants and provide a short-list of recommended candidates as well as a full list of applicants to the the Private Sector (PS) Committee for review. (The PS committee comprises the two PS observers represented in the JOSC, as well as further CIF observers). CLIMA will arrange a conference call to discuss the recommended candidates and answer any questions on applicants and/or CLIMA's recommendations.

Interviews for the recommended short-list of candidates will be scheduled. The interviews are aimed to include at least one private sector member of the JOSC and CLIMA as the facilitator. Following the interviews, CLIMA will submit the recommended short-list of candidates agreed by the PS Committee to the JOSC.

Further PS Committee calls will be scheduled according the selection process developments and results of the interviews (For example, during the selection process in 2015, an important amount of bilateral outreach had to be conducted.)

Process for Identifying and Selecting IPO Observer Candidates

The IPO sector is composed of indigenous people's organizations which represent regional networks and local indigenous people's organizations from thousands of ethnicities and tribal groups located throughout the world.

The selection of IPO organization observers will be led and facilitated by representatives from the indigenous peoples organizations, including past or current observers from each region: Asia, Pacific, Latin America, and Africa. They will use consensus to make decisions on observer nominees from the short-listing process to the final selection. Due to the pandemic quarantine and travel restrictions, this selection will be done virtually through communications by email within each region.



Each region has an existing IPO regional listserv with corresponding regional IP network/s and list of IPOs for internal coordination processes, including this internal regional selection process and other purposes. The current observers will conduct outreach (via email) to encourage participation in the process of selecting observers from each region – Asia, Pacific, Latin America, and Africa respectively. The call for the internal selection process of observers, through the regional list of IP network/s and IPOs, will be communicated with the necessary information on the objective, criteria of observers, and the process and timeline for the selection process of observers. The call will target the Indigenous Peoples regional networks and organizations, and the IPOs will forward their nomination of potential observers based on the specific CIF IPO observer for specific committees, as allocated for each of the regions. Allocation is based on CIF programs being implemented in recipient countries per region to ensure engagement of observers at national and local level, in addition to their global and regional observer responsibilities.

The regional IPOs selection team (facilitated by the current CIF observers) from each region will then receive and conduct an initial screen of nominations received to ensure conformity to the eligibility criteria - 2020 observer criteria. As emphasized in the past, it is important to have nomination and observer representation from IPOs (and not individual applications) based in CIF recipient countries to support local engagement and advocacy.

The regional IPOs selection team will make the shortlist of nominations received from the Indigenous networks and organizations. This nomination list will be sent back to the regional listserv for final selection by consensus (the IP selection process always aims to ensure consensus building). Then each regional team will provide the list of selected final IPO observers with their alternates for submission to the CIF.

Final Selection Decisions

As described above RESOLVE, CLIMA, and coordinators of the IPO selection processes will propose a joint short list of observer candidates for all CIF seats. For the CSO constituency, this will be guided by the voting results. For the PSE, IPO constituencies, this will be guided by outreach and coordination with the international constituencies in the climate change arena, as well as their respective selection committees. Having a joint list of all observer candidates will allow the JOSOC to take into consideration broad selection criteria related to balanced representation: geographic coverage (regional and global, national, and local presence); gender balance; and technical expertise on climate issues. Once these candidate issues are sorted out by consensus, each of the JOSOC representatives from each of the four constituencies will make the final decision on which candidate organizations are selected to serve as CIF Observers for each constituency. The decisions will be made by consensus.

SC Timeline for Activities

- **September**
 - JOSC convened by RESOLVE who will distribute information orienting JOSC members to their role and request initial feedback on process and selection materials.
 - RESOLVE, CLIMA, coordinators of the IPO processes have initial virtual meeting with JOSC to introduce members and finalize process and selection materials. CLIMA will also form an additional PSE Committee to further support the PSE selection process.
 - For the IPO process, the call for nominations/applications will be distributed by each regional current CIF observer through regional and global listservs.
 - Voter registration processes (for CSOs) and call for applications launch; JOSC members support outreach to encourage participation.
- **October-November:**
 - For the CSO JOSC members:
 - RESOLVE convenes virtual meetings to discuss applications and initial candidate lists; review instructions for application review.
 - RESOLVE works with CSO members of JOSC to schedule calls with candidates as needed.
 - CSO members of JOSC select 3-4 candidates per seat for shortlist.
 - For the PSE members:
 - PSE Committee reviews applications and conducts outreach to private sector networks and contacts to identify additional candidates as needed.
 - CLIMA creates short list of candidates for PSE Committee consideration, answers any questions on applicants and/or CLIMA recommendations, and discusses possible further action, e.g. to increase number of candidates.
 - PSE Committee members may have additional calls as the selection process moves forward and schedule interviews with short listed candidates.
 - For the IPO process:
 - Current observers will conduct an initial screen of nominations received and develop a shortlist.
 - Where needed, additional outreach conducted to identify potential observers.
 - Recommended shortlist of candidates shared to regional IPOs and listservs for consensus.
 - CSO voting launches
- **November:** CIF Trust Fund Committee Meetings. Observer selection process leads share interim reports on progress.
- **December:** PSE, CSO, and IPO constituencies hold calls to decide on selections. JOSC call to review results from each constituency, discuss any balance-related issues, and confirm final selection decisions from each constituency. Candidates notified about selection decisions and results announced.

JOSC Time Commitment and Honorarium

Serving as an JOSC member requires a time commitment and the process organizers recognize and value this commitment and contribution to the observer selection processes.

For CSO members of the JOSC, this commitment includes approximately a 25-hour commitment between August and December, including participation in 4-5 virtual meetings, time to review applications, discuss questions with applicants, and provide input on the slate of candidates to appear on the ballot.

For PSE, IPO members of the JOSC, a similar time commitment is aimed for, however depending on time availability of the JOSC representatives, the PSE will adapt its selection process according to time availability of the PSE JOSC participants.

An honorarium can be provided to JOSC members who request it. Honorariums will generally be provided to those participants from the Global South who may require support (internet connectivity) for this type of global governance activity, but exceptions will be made on a case-by case basis by RESOLVE, in consultation with CLIMA, PACEP, and Tebtebba.